

Minutes of the Geneseo Town Board Meeting
December 10, 2025

Members Present:

William Wadsworth, Town Supervisor
Matthew Griffo, Deputy Supervisor
Ronald Maxwell, Town Councilmember
Robert Deming, Town Councilmember
Gary Mix, Town Councilmember Ellen
M Zapf, RMC, Town Clerk

Also Present:

Larry Levey, Highway/Water Superintendent

Visitors:

Eddie Lee, Keith Walks, Larry Wrightman, Nathan Waltz, Meg Reitz, and Matt Tabak

Meeting Opening:

Supervisor Wadsworth convened the meeting at 4:30 p.m., with Councilmember Maxwell leading the group in the Pledge of Allegiance. Supervisor Wadsworth then requested a moment of silence to honor the men and women serving around the world.

Approval of Minutes:

Deputy Supervisor Griffo proposed the motion, which was seconded by Councilmember Maxwell, to approve the minutes of the meeting held on November 12, 2025, with corrections. The motion was adopted with the following votes: Wadsworth - aye, Deming - aye, Maxwell - aye, Mix - aye, and Griffo - aye. No nays were recorded.

Approval of Abstract #12 of 2025:

Councilmember Mix proposed the motion, which was seconded by Councilmember Maxwell, to approve Abstract #12 of 2025 and vouchers 585 through 638 as they stand.

FUND	AMOUNT
GENERAL A VOUCHERS	\$130,848.03
GENERAL B VOUCHERS	\$13,668.54
COMMUNITY ESCROW CM VOUCHERS	\$825.00
HIGHWAY DA VOUCHERS	\$45,377.77
HIGHWAY DB VOUCHERS	\$22,424.62
SW6 CAPITAL FUNDS	\$0.00
CAPITAL PROJECT FUND (H1)	\$37,657.50
SPECIAL LIGHTING DISTRICT VOUCHER (SL)	\$267.19
SEWER DISTRICT #1 (SS1)	\$809.30
WATER OPERATING & MAINTENANCE VOUCHERS (SW0)	\$11,347.35
SPECIAL ITEMS (H2) (SW5)	\$0.00
FIRE CONTRACTS (SF)	\$0.00
ENGINEERING (SW1)	\$0.00
TOTAL	\$263,225.30

The motion was adopted with the following votes: Wadsworth - aye, Deming - aye, Maxwell - aye, Mix - aye, and Griffo - aye. No nays were recorded.

**Minutes of the Geneseo Town Board Meeting
December 10, 2025**

Accept the Town Clerk’s Monthly Report – November 2025:

Councilmember Deming proposed the motion, which was seconded by Councilmember Maxwell, to accept the Town Clerk’s Monthly Report for November 2025.

<u>Supervisor for General Fund</u>	<u>\$ 2,797.50</u>
<u>Supervisor for Part Town Fund</u>	<u>\$ 32,678.00</u>
<u>Livingston County Treasurer for Dog Licenses</u>	<u>\$ 42.00</u>
<u>NYS Ag. & Markets for spay/neuter program</u>	<u>\$ 12.00</u>
<u>New York State Department of Health</u>	<u>\$ 67.50</u>
<u>TOTAL</u>	<u>\$ 35,597.00</u>

The motion was adopted with the following votes: Wadsworth - aye, Deming - aye, Maxwell - aye, Mix - aye, and Griffo - aye. No nays were recorded.

Supervisor Wadsworth welcomed Meg Reitz of the Traffic & Pedestrian Safety Committee and granted her the privilege of the floor.

Ms. Reitz discussed the following topics:

- She requested a letter of support from the Town Board for a Transportation Alternatives Program (TAP) grant.
- The pre-application deadline for the grant is January 15, 2026.
- The Village will serve as the lead agency for the project.
- The proposed sidewalk would be constructed on the east side of Route 20A from Crossett Road to Morgan View Drive.
- Additional discussion included completing the sidewalk on the west side of Route 20A and the possibility of extending it down Volunteer Road.
- An RFP would be issued to retain an engineer.
- The project requires a 20% local match.
- There is a verbal commitment from the Department of Transportation to cover 15% of the required match, as Route 20A is a state road.
- Grant awards are expected in 2026, and the project would need to be completed within two years of the award.

Sign Letter of Support for the TAP Grant Application for Route 20A Sidewalks:

Councilmember Mix proposed the motion, which was seconded by Councilmember Deming, to allow Supervisor Wadsworth to sign a letter of support for the TAP Grant. The motion was adopted with the following votes: Wadsworth - aye, Deming - aye, Maxwell - aye, Mix - aye, and Griffo - aye. No nays were recorded.

Supervisor Wadsworth Welcomed Town Historian Susan Conklin and gave her privilege of the floor:

Historian Susan Conklin gave the following report:

**Geneseo Municipal Historian
Annual Report 2025**

The focus for this year was the continuation of relocating the former Historian’s collection from the Village Hall basement to the Town Hall:

Phase 1 – January through May all the boxes from the office that had been moved in 2024 were sorted and organized.

Phase 2 - May through November the contents of the storage room was sorted and relocated.

Total hours worked: 624 (January through November)

**Minutes of the Geneseo Town Board Meeting
December 10, 2025**

Files

A total of 7 filing cabinets from the storage room were relocated containing 27 drawers. These will require sorting and refileing of each file folder. Of the boxes relocated from the office the following files were created:

- Subject Files = 224
- Genealogy / Family Files = 85
- Livingston County Subject Files = 43 [As County Seat and shared references with towns]

Box Collections

Box collections have been established, and each box has an inventory of contents. Collection to date:

- Artifacts – 3D objects
- Celebrations – Town of Geneseo's 175th
- Commemorations – Big Tree Treaty
- Doty Ledgers 1829-1843 – 2 volumes of handwritten articles copied from the Livingston Register Newspaper
- Maps
- Organizations
 - Eastern Star
 - Masons
 - Red Cross
- Oversized Items (Banners, Certificates, Flag, Military, Music, and Posters) ➤ Schools – SUNY Geneseo

Notebook Subject Binders

- Ashante / Helen de Smirnoff (Niece to Helen Blow Wadsworth)
- Collection of Historical Fiction of Geneseo
- Fountain on Main Street
- Geneseo Village 175th Anniversary
- Horatio Jones – Reference materials
- Life of Horatio Jones by George Harris (1903)
- Long Point Illustrated Timeline
- Seneca – Papers about
- Temple Hill Academy
- Williamsburg

Books

Shelving was purchased and the books have been organized into the following categories:

- **Geneseo:** Local History, Local Authors, Cookbooks, Yearbooks, SUNY Geneseo, and Wadsworth's.
- **Livingston County:** Atlas, Business Directories, Conesus Lake, Histories, Livingston County Historical Society, Proceedings of the Board of Supervisors, and Stories About the County.
- **New York State:** Genealogy, Genesee Valley, Histories, Iroquois/Seneca, Land Companies, Local History/Authors, and Military

A **cataloging system** was developed with instructions.

- Total of 44 books were cataloged

Village Hall basement activities regarding the book collection:

The books were reviewed and 12 boxes pertaining to Geneseo, Livingston County or historical reference were transferred to the Town Hall. Additional assistance with reviewing the books was provided by:

**Minutes of the Geneseo Town Board Meeting
December 10, 2025**

- Livingston County Historical Society Archives Committee: Helen Wadsworth & Judy Bushnell
- Marlene Hamann-Whitmore (Village Trustee and LCHS museum employee)
- Holly Watson (Livingston County Historian) The results from the reviews:
 - Two boxes of books were returned to the Livingston County Historical Society
 - Two boxes were given to the Livingston County Historian
 - The remaining 303 books were arranged by topic and an inventory was created: title, author, cover and date of publication:
 - Books pertaining to neighboring municipalities, a total of 36 books were given to the Government Appointed Historians of Western New York (GHAWNY) for distribution.
 - A list of the books was sent to David A. Parish, son of the former historian, and he selected 18 he wanted.
 - The Groveland Historian was given 13 regarding the Shakers.
 - Five Bibles were donated to Goodwill.
 - The remaining 231 books were given to Sam Bickel who has a used bookstore in Perry.

David W. Parish's Books

- The remaining books unsold were organized, 2 were purchased via mail request and 6 were sold at the Summer Festival.
- The following were placed into archival sleeves and into notebooks (creating a master copy)

Through the Year "32"

Lily of the Vally – A History of Geneseo 1790-1850

Cornelia's World – A History of Geneseo 1850-1900

Ellen's Kitchen – A History of Geneseo 1900-1950

Horatio Jones – Part 1 & Part 2

Returns found in the basement:

- A box of Phi Delta Kappa records was returned to SUNY – one box
- Methodist Church records – one large tote bag
- 1791 ledger to the Town Clerk
- Compiled and returned Rotary items stored by David W. Parish for Eddy Lee
- Sent Munger Genealogy (collection of receipts from Pavilion) to Genesee County History Dept.

Donations

- Postcard of the Junior M. Troop ca. 1925
- Photograph of men at the Geneseo Armory
- Bishop Dairy Calendar 1969-71

Purchased

- Collection of 32 books from the Dunn Estate Sale (18 Oak St.) for \$827
- Advertisement card-table from the Dorothy Welsh Estate Sale for \$75

Activities and Assistance

- Phone request regarding a 1980 truck
- Phone request regarding the location of York Landing Mill, owner (originally from Genesee Co.)
- Located information regarding the Temple Hill property owned by the Wadsworth Library
- Answered solar business request for local history projects

**Minutes of the Geneseo Town Board Meeting
December 10, 2025**

- Assisted with list of Village Mayors
- Created Donation Chart
- Created a master list of slides
- Created an office reference regarding archival documents and records management
- Developed a Walking Tour of North Main Street, a request from the Garden Club and presented to 17 members.

I wish to thank the County Historian's Office, Town Clerk, Town Board, Village Clerk and Village Board for their support and assistance. Also, Pete Kingston for his support with relocation to the Town Hall.

Respectfully Submitted
Susan Conklin, Geneseo Historian
December 8, 2025

The County Historian has requested that each town submit a flag design in recognition of the 250th anniversary of the United States. Historian Conklin suggested using the banner currently displayed in the Town Hall hallway as the Town's flag design. The Board expressed general agreement with this suggestion.

Supervisor Wadsworth reported that Carlton Maxwell, a member of the Board of Assessment Review, whose term expired on September 30, 2025, has expressed interest in continuing to serve. The Board took the following action:

Reappointing Carlton Maxwell to the Board of Assessment Review:

Deputy Supervisor Griffo proposed the motion, which was seconded by Councilmember Deming, to reappoint Carlton Maxwell to the Board of Assessment Review, term to expire September 20, 2030. The motion was adopted with the following votes: Wadsworth - aye, Deming - aye, Maxwell - aye, Mix - aye, and Griffo - aye. No nays were recorded.

Allow Supervisor Wadsworth to Sign the Boathouse Agreement:

Councilmember Deming proposed the motion, which was seconded by Deputy Supervisor Griffo, to Allow Supervisor Wadsworth to sign the 2025-2026 Agreement for the use of the Boathouse located at Long Point Park between the Town of Geneseo and the Geneseo Crew Club once the Certificate of Insurance is received. Motion carried with Wadsworth-aye, Deming-aye, Griffo-aye, Maxwell-aye, and Mix-aye. Nays: None.

Set Date for the 2026 Organizational Meeting:

Councilmember Maxwell proposed the motion, which was seconded by Councilmember Mix, to set the date of the 2026 organizational meeting for January 7, 2026, at 4:30 P.M. at the Geneseo Town Hall located at 4630 Millennium Drive, Geneseo, NY. Motion carried with Wadsworth-aye, Deming-aye, Griffo-aye, Maxwell-aye, and Mix-aye. Nays: None.

Councilmember Deming reported that Robert Harris, Planning Board Chair, and Jennifer O'Shea, Planning Board Member, have requested that the Comprehensive Plan adopted in 2009 be updated. He inquired about the next steps in the process. It was suggested that the Town reach out to planning consultants to obtain cost estimates. Councilmember Deming will contact consultants to request quotes.

Councilmember Deming also reported that ZBA member Mike Dabramo raised the possibility of strengthening the Town's Short-Term Rental Law. He noted that only four applications were submitted this year and that there was only one complaint. Discussion followed regarding inspections and the potential need to add an additional code enforcement officer.

**Minutes of the Geneseo Town Board Meeting
December 10, 2025**

Deputy Supervisor Griffo discussed the Town's digital records and the process required to designate digital records as the Town's permanent records. Town Clerk Zapf will research the procedures that must be followed.

Councilmember Deming stated that the Village will hold a public hearing next Wednesday to consider approval of a marijuana dispensary at the former Metro Mattress building. He spoke with the Town Attorney, who advised that if the Town were to allow marijuana dispensaries, they should be permitted in the same locations as liquor stores. There was discussion regarding potential zoning locations.

It was noted that the Town would need to adopt a local law permitting marijuana dispensaries in order to receive its share of sales tax revenue from these sales. Supervisor Wadsworth will contact the Town Attorney to draft a local law for presentation at the next meeting.

Supervisor Wadsworth stated that this was the final meeting for Councilmember Ronald Maxwell, as he will not be returning to the Town Board next year, and read the following statement:

Ron Maxwell:

On behalf of the Town Council, the Planning Board, and every resident of our community, I would like to express our gratitude for your decades of public service.

For eleven years, beginning in 1986, you served on the Town Planning Board, including four years as its chairman. Your wisdom, patience, and commitment to balanced, forward-thinking development helped maintain the character and charm of our community.

In 1998, you began your first of three four-year terms at a town council man.

Beginning in 2002 and for the next sixteen years you served as the Town Code Enforcement Officer. Day in and day out, with fairness and firmness, you protected the safety, character, and quality of life that help to make our town special. Your knowledge of the codes was matched only by your understanding of the people behind every permit and every concern.

In 2018 you began your second and subsequent third terms as a Town Councilman. In your years you helped to steer us through both good and challenging times with steady leadership, open-mindedness, and a sincere belief in the benefits of local government.

When we add these roles together, your dedicated service to our town spans nearly forty years, an impressive gift of time, talent, and heart. Few individuals give so much for so long, and fewer still do it with the integrity, good humor, and quiet strength that you have shown.

Your imprint is on every well-planned development, every safely built home, and every decision made with the long-term good of our residents in mind. Though your formal roles have now concluded, your legacy will guide this community for generations to come. Thank you, Ron,

Your community is forever grateful for everything you have done, and we are honored to have served alongside you.

With deepest appreciation and warmest personal regards, The Board of the Town of Geneseo

**Minutes of the Geneseo Town Board Meeting
December 10, 2025**

Adjournment:

Deputy Supervisor Griffo proposed the motion, which was seconded by Councilmember Deming, to adjourn the meeting at 5:38 pm. The motion was adopted with the following votes: Wadsworth - aye, Deming - aye, Maxwell - aye, Mix - aye, and Griffo - aye. No nays were recorded.

Ellen M. Zapf, RMC
Town Clerk