

Minutes of the Geneseo Town Board Meeting
February 12, 2025

Members Present:

William Wadsworth, Town Supervisor
Matthew Griffo, Deputy Supervisor
Ronald Maxwell, Town Councilmember
Robert Deming, Town Councilmember
Ellen M Zapf RMC, Town Clerk

Also Present:

Larry Levey, Highway Superintendent
Erica Elliott, Attorney
Jacob Zoghlin, Attorney

Excused:

Gary Mix, Town Councilmember

Visitors:

Nate Walz

Meeting Opening:

Supervisor Wadsworth called the meeting to order at 4:30 PM and Deputy Supervisor Griffo led the group in the pledge to the flag. Supervisor Wadsworth requested a moment of silence to be held for the men and women serving around the world.

Nate Walz from the Geneseo Crew Club spoke to the board about updates to the boathouse at Long Point Park. The ramp from the boathouse is slippery, and it was suggested that an abrasive paint be used to help prevent slipping. The lights also need to be fixed, as the motion sensors do not work.

Highway/Water Superintendent Levey will look into fixing the lights.

Approval of Minutes:

Councilmember Deming moved and Deputy Supervisor Griffo seconded the motion to approve the January 8, 2025, organizational meeting minutes as presented. Motion carried with Wadsworth-aye, Deming-aye, Maxwell-aye, Mix-absent, and Griffo-aye. Nays: None.

Approval of Minutes:

Deputy Supervisor Griffo moved and Councilmember Deming seconded the motion to approve the January 8, 2025, regular meeting minutes with a correction.

There was a discussion about the wording of the cemetery part of the meeting. Town Clerk Zapf will correct this.

Motion carried with Wadsworth-aye, Deming-aye, Maxwell-aye, Mix-absent, and Griffo-aye. Nays: None.

Approval of Abstract #14 of 2024:

Councilmember Maxwell moved and Councilmember Deming seconded the motion to approve Abstract #14 of 2024 and vouchers 754 through 759 as they stand.

FUND	AMOUNT
GENERAL A VOUCHERS	\$7,302.67
GENERAL B VOUCHERS	\$329.90
HIGHWAY DA VOUCHERS	\$190.81
HIGHWAY DB VOUCHERS	\$0.00
SW6 CAPITAL FUNDS	\$0.00
CAPITAL PROJECT FUND (H1)	\$0.00
SPECIAL LIGHTING DISTRICT VOUCHER (SL)	\$0.00
SEWER DISTRICT #1 (SS1)	\$0.00
WATER OPERATING & MAINTENANCE VOUCHERS (SW0)	\$324.00
SPECIAL ITEMS (H2) (SW5)	\$0.00
FIRE CONTRACTS (SF)	\$0.00
ENGINEERING (SW1)	\$0.00
TOTAL	\$8,147.38

Motion carried with Wadsworth-aye, Deming-aye, Maxwell-aye, Mix-absent, and Griffo-aye. Nays: None.

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Supervisor Wadsworth discussed how the state has not paid the county for salting and plowing the state roads, even though the county is still paying the municipalities for this service.

Approval of Abstract #2 of 2025:

Deputy Supervisor Griffo moved and Councilmember Maxwell seconded the motion to approve Abstract #2 of 2025 and vouchers 11 through 61 as they stand.

FUND	AMOUNT
GENERAL A VOUCHERS	\$33,821.31
GENERAL B VOUCHERS	\$10,808.79
HIGHWAY DA VOUCHERS	\$22,411.03
HIGHWAY DB VOUCHERS	\$4,174.66
SW6 CAPITAL FUNDS	\$0.00
CAPITAL PROJECT FUND (H1)	\$0.00
SPECIAL LIGHTING DISTRICT VOUCHER (SL)	\$281.71
SEWER DISTRICT #1 (SS1)	\$212.89
WATER OPERATING & MAINTENANCE VOUCHERS (SW0)	\$7,449.24
SPECIAL ITEMS (H2) (SW5)	\$0.00
FIRE CONTRACTS (SF)	\$0.00
ENGINEERING (SW1)	\$0.00
TOTAL	\$79,159.63

Motion carried with Wadsworth-aye, Deming-aye, Maxwell-aye, Mix-absent, and Griffo-aye.
Nays: None.

Accept the Town Clerk’s Monthly Report – January 2025:

Councilmember Maxwell moved and Councilmember Deming seconded the motion to accept the Town Clerk’s Monthly Report for January 2025.

Supervisor for General Fund	\$ 15,007.00
Supervisor for Part Town Fund	\$ 775.00
Livingston County Treasurer for Dog Licenses	\$ 105.00
NYS Ag. & Markets for spay/neuter program	\$ 267.00
New York State Department of Health	\$ 90.00
TOTAL	\$ 16,244.00

Motion carried with Wadsworth-aye, Deming-aye, Maxwell-aye, Mix-absent, and Griffo-aye.
Nays: None.

Approve the 2024 Year-End Budget Transfers:

Deputy Supervisor Griffo moved and Councilmember Deming seconded the motion to Approve the 2024 year-end budget transfers as follows:

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Budget Transfers & Appropriations for Highway Funds FINAL	Increases will be financed by the following changes				
DECEMBER 31, 2024	Increase	Decrease	Increase	Appropriated	
YEAR END	Expenditure	Expenditure	Revenue	Fund Balance	Explanation
General (Town Wide) Fund (A)					
Expense Accounts					
A1110.110 Justices - Justice Clerk	\$1,048.00				Overspent Line
A1110.120 Justices - Assistance Justice Clerk	\$3,030.00				Overspent Line
A1110.410 Justices - Telephone	\$782.00				Overspent Line
A1110.420 Justices - Court Security	\$50.00				Overspent Line
A1110.490 Justices - Miscellaneous	\$5,389.00				Overspent Line
A1110.100 Justices - Justices		\$692.00			Transfer to overspent lines
A1110.430 Justices - Conferences/Dues		\$935.00			Transfer to overspent lines
A1220.420 Supervisor - Payroll Processing Fees	\$1,065.00				Overspent Line
A1220.440 Supervisor - Computer Support	\$194.00				Overspent Line
A1220.430 Supervisor - Training/Dues		\$1,259.00			Transfer to overspent lines
A1420.490 Attorney - Miscellaneous	\$1,607.00				Overspent Line
A1450.490 Election - Miscellaneous	\$8,875.00				Overspent Line
A1620.490 Buildings - Miscellaneous	\$1,436.00				Overspent Line
A1620.470 Buildings - Lease		\$154.00			Transfer to overspent lines
A1680.490 Central data Processing - Miscellaneous	\$5,324.00				Overspent Line
A1930.400 Judgments & Claims	\$6,589.00				2023 & 2024 Related Entries
A.5010.110 Supt. Of Highways - HWY Clerk (PT)	\$1,711.00				Staffing changes during year.
A.5010.430 Supt. Of Highways - Training/Dues	\$364.00				Overspent Line
A.5010.410 Supt. Of Highways - Telephone		\$203.00			Transfer to overspent lines
A.5010.480 Supt. Of Highways - Route Monitoring		\$420.00			Transfer to overspent lines
A5182.450 Street Lighting - Electricity	\$829.00				Overspent Line
A7020.490 Council On Arts - Keyboard Camp	\$4,800.00				No expense budgeted - over spent line
A7110.110 Parks - Personal Services-Caretaker PT	\$3,505.00				Overspent Line
A7110.450 Parks - Electric	\$150.00				Overspent Line
A.7110.120 Parks - Personal Services		\$3,655.00			Transfer to overspent lines

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YEAR END	Expenditure	Expenditure	Revenue	Fund Balance		Explanation
A8161.220 Recycling - Misc. Equipment/Capital	\$274.00					Overspent Line
A8161.470 Recycling - Use Of Equipment	\$2,079.00					Overspent Line
A8161.490 Recycling - Miscellaneous	\$1,690.00					Overspent Line
A8161.100 Recycling - Recycling Attendants		\$2,190.00				Transfer to overspent lines
A8160.460 Refuse & Garbage - Trash Disposal		\$1,853.00				Transfer to overspent lines
A8810.490 Cemetery - Miscellaneous	\$13,674.00					No expense budgeted - over spent line
A9010.800 NYS Retirement	\$991.00					Overspent Line
A1990.400 Contingency Account		\$30,065.00				Transfer from Contingecy to fund lines
A1320.480 Finance - Accountant		\$8,000.00				Transfer for use in other OB lines
A3310.490 Traffic Control - Miscellaneous		\$6,030.00				Transfer for use in other OB lines
A5132.220 Garage - Miscellaneous Equipment		\$10,000.00				Transfer for use in other OB lines
Totals in General (Town Wide) Fund (A)	\$65,456.00	\$65,456.00		\$0.00		
BA# 108-143						
Part Town Fund (B)						
Expense Accounts						
B1420.490 Attorney - Contractual	\$6,495.00					Legal Fees
B3620.100 Code Enforce. - Code Officer PT	\$5,971.00					Development fee - Escrow
B3620.460 Code Enforce. -Truck Expense	\$310.00					Overspent line
B8010.110 Zoning - ZBA Secretary	\$702.00					Overspent line
B8010.490 Zoning - Miscellaneous	\$177.00					Overspent line
B8020.430 Planning - Conference/Dues	\$80.00					Overspent line
B1440.200 Engineering Contractual - Zoning Reviews		\$2,000.00				Transfer to overspent lines
B1990.400 Contingency Account		\$1,215.00				Transfer from Contingecy to fund lines
B3620.110 Code Enforce. - Code Clerk		\$2,500.00				Transfer to overspent lines
B3620.480 Code Enforce. -Gasoline Expense		\$310.00				Transfer to overspent lines
B8020.110 Planning - Planning Board Secretary		\$7,710.00				Transfer to overspent lines
Totals in Part Town Fund (B)	\$13,735.00	\$13,735.00	\$0.00	\$0.00		
BA# 48-58						

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YEAR END	Expenditure	Expenditure	Revenue	Fund Balance	Explanation
Highway Fund Townwide (DA)					
Expense Accounts					
DA5130.460 Machinery - Parts/Repairs/Misc.	\$670.00				Overspent line
DA5130.460 Machinery - Parts/Repairs/Misc.	\$195.00				Overspent line
DA5142.100 Snow Removal - Personal Services	\$7,640.00				Overspent line
DA9010.800 NYS Retirement	\$140.00				Overspent line
DA5130.480 Machinery - Gasoline Expense		\$195.00			Transfer to overspent lines
DA1990.400 Contingency Account		\$8,450.00			Transfer to overspent lines
Totals in Highway Fund Townwide (DA)	\$8,645.00	\$8,645.00	\$0.00	\$0.00	
BA# 25-30					
Highway Fund Part Town (DB)					
Expense Accounts					
DB9010.800 NYS Retirement	\$140.00				Overspent line
DB9030.800 Social Security		\$140.00			Transfer to overspent lines
Totals in Highway Fund Part Town (DB)	\$140.00	\$140.00	\$0.00	\$0.00	
BA# 27-28					
Sewer District Fund (SS1)					
Expense Accounts					
SS1-8120.490 Sanitary Sewers - Miscellaneous	\$1,660.00				Overspent line
SS1-9010.800 NYS Retirement	\$170.00				Overspent line
SS1-8120.200 Sanitary Sewer - Capital		\$1,830.00			Transfer to overspent lines
Totals in Sewer District #1 (SS1)	\$1,830.00	\$1,830.00	\$0.00	\$0.00	
BA# 17-19					
Water Operations & Maintenance Fund (SW0)					
Expense Accounts					
SW0-8310.110 Water - Personal Services	\$950.00				Overspent line
SW0-8340.410 Water - Telephone	\$85.00				Overspent line
SW0-8340.490 Water - Miscellaneous	\$325.00				Overspent line
SW0-9010.800 NYS Retirement	\$910.00				Overspent line
SW0-8320.460 Water - Purchased Water		\$1,945.00			Transfer to overspent lines
SW0-8320.480 Water - Supplies/Repairs		\$325.00			Transfer to overspent lines
Totals in Water Operations District (SW0)	\$2,270.00	\$2,270.00	\$0.00	\$0.00	
BA# 21-26					
GRAND TOTALS ALL FUNDS	\$92,076.00	\$92,076.00	\$0.00	\$0.00	

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Motion carried with Wadsworth-aye, Deming-aye, Griffo–aye, Maxwell-aye, and Mix-absent.
Nays: None.

Approve the Agreement to Spend Town Highway Funds:

Deputy Supervisor Griffo moved and Councilmember Deming seconded the motion to Approve the Agreement to Spend Highway Funds as presented by Highway/Water Superintendent Levey. Motion carried with Wadsworth-aye, Deming-aye, Griffo–aye, Maxwell-aye, and Mix-absent.
Nays: None.

Accept the resignation of Ken Book

Councilmember Deming moved and Councilmember Maxwell seconded the motion to accept the resignation of Ken Book with regret from the Zoning Board of Appeals effective January 28, 2025. Motion carried with Wadsworth-aye, Deming-aye, Griffo–aye, Maxwell-aye, and Mix-absent.
Nays: None.

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Appoint Michael Millard to the Zoning Board of Appeals:

Deputy Supervisor Griffo moved and Councilmember Deming seconded the motion to approve the appointment of Michael Millard as a board member of the Zoning Board of Appeals filling an open position term to expire on December 31, 2027. Motion carried with Wadsworth-aye, Deming-aye, Griffo-aye, Maxwell-aye, and Mix-absent. Nays: None.

New Building Update:

There was discussion regarding the SEQR process, and it was stated by the attorney that the town would need to send a letter to the Village Planning and Zoning Boards stating the town would be the lead agency on the new town office project before the SEQR can be done.

Classify the New Building Project as an Unlisted Classification:

Deputy Supervisor Griffo moved and Councilmember Maxwell seconded the motion to classify the new building project as an unlisted classification. Motion carried with Wadsworth-aye, Deming-aye, Griffo-aye, Maxwell-aye, and Mix-absent. Nays: None.

Supervisor Wadsworth said that the town will need to hire two or more people to complete the renovations of the new town hall building. The board took the following action:

Hire Workers for the Renovation of the New Town Hall:

Deputy Supervisor Griffo moved and Councilmember Maxwell seconded the motion to hire two or more people to renovate the new town hall and be paid the prevailing wage. Motion carried with Wadsworth-aye, Deming-aye, Griffo-aye, Maxwell-aye, and Mix-absent. Nays: None.

Supervisor Wadsworth also discussed the possibility of hiring a separate attorney for this project as a lot of attention will be needed for the legal and financial aspects. The attorneys we have now are working on many projects for the town and may not have enough time to devote to this particular project.

Accept the Town Clerk and Tax Collection Review of Records:

Councilmember Maxwell moved and Councilmember Deming seconded the motion to accept the annual Town Clerk and Tax Collection Review of Records performed by Councilmember Deming on February 13, 2025. Motion carried with Wadsworth-aye, Deming-aye, Griffo-aye, Maxwell-aye, and Mix-absent. Nays: None.

Accept Yearly Audits for the Records of Town Justices:

Councilmember Maxwell moved, and Councilmember Deming seconded the motion to accept the annual review of court audits performed by Deputy Supervisor Griffo on January 23, 2025, and that a copy of this resolution be sent to the Office of Court Administration Internal Audit Services Unit. Motion carried with Wadsworth-aye, Deming-aye, Griffo-aye, Maxwell-aye, and Mix-absent. Nays: None.

Triphammer Road Water Project Update:

There was a discussion about the legal aspects of this project. Can a water district be created that includes two towns and is being paid for by another village? The Town will be relying on the attorneys to figure out what can be done.

Traffic and Safety Board Update:

Councilmember Deming read an update from Councilmember Mix which said that the Traffic and Safety Board will be updating their priority matrix and reset their priorities.

Adjournment:

Deputy Supervisor Griffo moved and Councilmember Maxwell seconded the motion to adjourn the meeting at 5:23 PM. Motion carried with Wadsworth-aye, Deming-aye, Griffo-aye, Maxwell-aye, and Mix-absent. Nays: None.

Ellen M Zapf, RMC
Town Clerk