

VILLAGE OF GENESEO
BOARD OF TRUSTEES

February 20, 2023
Regular Meeting

Board Present:

Katarina Woods, Deputy Mayor
Eddie Lee, Trustee
Keith Walters, Trustee

Other Village Representatives Present:

Aprile S. Mack, Clerk/Treasurer

Public Present:

Dennis Staley – American Legion Post 0171 Commander
Nancy Braaten – American Legion Post 0171 First Vice
Patti LaVigne – Rotary Summer Festival
Brendan Fuhr – SUNY Geneseo Student
Ashley Ames – SUNY Geneseo Student
Charlotte Sutphin – SUNY Geneseo Student
Tim Rainis – SUNY Geneseo Student
Lexi Popovici, Smoking & Health Action Coalition of Monroe & Livingston Counties
Hannah Weltzer, Smoking & Health Action Coalition of Monroe & Livingston Counties

1. Meeting Opened:

Deputy Mayor Woods opened the meeting at 5:00pm. All stood for the Pledge of Allegiance.

2. American Legion Post 0271:

Nancy Braaten and Dennis Staley from the American Legion Post 0271 appeared before the Board to request approval to display banners on Main Street of past, present, and future soldiers of our community. There is a company in Corning that manufactures the banners and are interested in supplying Geneseo with the banners. The Village would not be responsible for the cost of the banners or brackets to hang them. The banners are placed for a two-year time frame and then after the two years, the family that sponsored the banner are contacted to see if they would like to release the banner or renew for an additional two years. After a total of four years, the banners are either released or stored for future use so that new banners can go up. Banners like this are seen in many Village/Towns across the area. Ms. Braaten and Mr. Staley are proposing that the banners be placed either directly above or below where the American Flags are placed on the streetlight poles on Main Street from approximately just before Memorial Day through Veterans Day. The American Legion would ask that the brackets for the banners be installed by the Village but that they would put up and take down the banners.

Trustee Walters asked how many banners they were thinking about. Ms. Braaten stated that they would like to put up as many as the Village allowed. Trustee Lee stated that he has seen these banners in other towns/villages and always wondered why the Village of Geneseo did not have them. Trustee Lee asked who would sponsor the banners. Ms. Braaten explained that the American Legion/Veterans of Foreign Wars (VFW) would sponsor them through donations of families that wished to have their family member be remembered on a banner. Mr. Staley believed that it would be too late this year to get them, but that they would like to be on the list for next year as there is a waiting list.

Deputy Mayor Woods thought it best that Ms. Braaten and Mr. Staley speak with Dan Quinlan, the Village's Superintendent of Public Works before the Board gave approval. Trustee Walters stated that other groups have expressed interest in displaying banners also. The Board was supportive of this idea and asked that Ms. Braaten and Mr. Staley keep them in the loop while they are going through the process.

3. 2023 Summer Festival:

Rotary President Patti LaVigne appeared before the Board with verbal requests for use of the park, street closures and other items relating to the proposed 2023 Summer Festival to take place on Friday, July 7th and Saturday, July 8th. Ms. LaVigne stated that Rotary's plan is to build upon what they did last year. They would like to have more food vendors than last year, and hopefully St. Mary's Church will return with some kind of food and St. Michael's Church may want to do a pulled pork dinner along with the Presbyterian Church doing their barbeque and other grill items. Last year, some organizations were in attendance doing organized activities for fundraisers. There has also been some discussion about bringing back the bounce house. The Skycoasters are being planned for Saturday night. Corn Hole tournaments will be held in the Village Park while basketball tournaments are being planned for Center Street along with a couple food vendors. The Teddy Bear Parade is being planned for Saturday.

Rotary would like to request the use of the Village Park from Thursday, July 6th through Sunday, July 9th. A sunrise church service is being planned for Sunday morning. Rotary would also like to request the closure of Center Street from Main Street to the Municipal Lot on Friday and Saturday. Rotary is also requesting closure of Park Street from Friday through Sunday morning. Trustee Lee asked if Rotary had checked with SUNY Geneseo regarding the reconstruction of the Circle just northwest of the park. Ms. LaVigne stated that they had not but would reach out to them for clarification on that.

Rotary is also asking for closure of Main Street for the annual Teddy Bear Parade on Saturday along with the assistance of the Geneseo Police Department.

Regarding electric at the Village Log Cabin Park, Ms. LaVigne has been in contact with Dan Quinlan who has stated that the electric supply at the park is sufficient but that the underground peripherals are in need of replacement. Rotary is hoping that this will all be worked out prior to the festival.

Rotary is also requesting a Village Board Member to participate on Rotary's Summer Festival Committee. Ms. LaVigne thought that Trustee Hamann-Whitmore was interested in this.

Regarding Center Street, a concert is planned inside the Riviera on Friday night. Other smaller live bands will be performing on Center Street during the day Friday and Saturday. Rotary is requesting that the Board consider waiving the Open Container Law on the street for both days. Alcohol would not be sold on the street, but it would give people a chance to enjoy the live music on the street instead of having to stay inside the venues. In past years specific areas had to be roped off and security was enforced by the vendor selling the alcohol.

Regarding the requirement of Insurance for all vendors, Ms. LaVigne stated that Rotary supported or partially supported vendors last year that did not have insurance. Rotary is trying to attract small local vendors, but with the insurance requirement this seems impossible. Therefore, last year Rotary paid some of the vendors one-or two-day insurance. Rotary understands the liability side of things, but also believes that an exception can be made. Rotary supports community events and therefore the money they spent last year to supply the insurance for the vendors that needed it took away from their support of community events. Therefore, this year they are asking the Village to be a sponsor of the festival with a gold partnership of \$500. Last year Rotary spent \$737 for insurance for the vendors that needed it.

Regarding insurance, Trustee Lee stated that he has been very curious about all aspects of the Village's insurance and hopes to learn more about the Village's requirements for insurance. Ms. LaVigne stated that she spoke with Andrew Chanler, the Village's local insurance agent and he explained to her that it is a policy of the Village that each vendor participating in the festival needs insurance. Rotary does not want to discourage vendors from participating but the insurance requirement does discourage them, that is why Rotary paid for it last year. Rotary is looking for some type of compromise with the Village on this requirement.

The Board agreed that they would table any action on these proposals until the next meeting and asked that Ms. LaVigne put the requests in writing. Ms. LaVigne asked if Rotary could at least get approval to hold the festival in the park on the above-mentioned dates. Hearing no further

discussion, Trustee Walters moved approval of use of the Log Cabin Park by Rotary for the annual summer festival from Thursday July 6, 2023 through Sunday, July 9, 2023. The festival will be held on that Friday and Saturday with a sunrise church service on Sunday morning. Trustee Lee seconded the motion and the motion passed with ayes from all.

4. Smoking & Health Action Coalition of Monroe & Livingston Counties:

Lexi Popovici and Hannah Weltzer from the Smoking & Health Action Coalition of Monroe & Livingston Counties appeared before the Board with a presentation regarding tobacco and vape retailers. They would like to share some resources with the Village regarding “Point of Sale” policies or ordinances that would keep tobacco sales away from schools, parks, playgrounds, and other such establishments. This could be done by capping the number of retailers in a given area, requiring a minimum distance between retailers, and/or creating buffer zones. The Coalition has recently worked with the Town of Irondequoit to establish a local law regarding tobacco retail dealers and vapor product dealers.

Zoning could be changed to cap the number of retailers in the Village, or the Village could implement a licensing policy stating that the Village could not have more than three retailers at one time. The Livingston County Health Department supports a county wide ordinance on Point-of-Sale Licensure and Tobacco retail locations, but when presenting to the Livingston County Board of Supervisors they think it is best to work with each municipality.

Discussion continued regarding specifics of the Irondequoit Law. Trustee Lee asked if capping at two or three was based on population or something else. Ms. Popovici stated that population is a factor, but other things come into play as well such as the number of low-income properties, density and proximity to schools and parks. Trustee Lee also asked about the differences in laws for a college town versus a non-college town. Ms. Popovici explained that legally someone cannot purchase tobacco products until the age of twenty-one therefore, most college students are under the age of twenty-one and that the Coalition is working with SUNY Geneseo to go tobacco free.

Discussion also centered around those under the age of twenty-one still being able to purchase tobacco products online. Ms. Popovici and the Coalition understands that, but their main goal right now is to omit the presence of the product in retail locations.

The Board thanked Ms. Popovici and Ms. Weltzer for coming back to the Board with more information and their continued efforts. Ms. Popovici stated that they have distributed the Town of Irondequoit Law but have plenty of others from around the state to share if the Board was interested.

4. Action Items:

Minutes: The January 23, 2023 meeting minutes were reviewed. Trustee Lee moved to approve the minutes as presented. Trustee Walters seconded the motion. Deputy Mayor Woods asked if there were any comments or suggestions. Trustee Lee stated that he did not have any but that there were lots of things that were discussed at that meeting that the Board said would be followed up on and there were also things that the Board said would be brought up tonight that did not make it on the agenda. Deputy Mayor Woods understood but asked that that discussion take place further along in the meeting. Therefore, hearing no further discussion, the motion passed with ayes from all.

Second Street/Oak Street Project: Trustee Walters moved to declare the Village of Geneseo as Lead Agency for the Second Street/Oak Street Project State Environmental Quality Review (SEQR). Trustee Lee seconded the motion. Deputy Mayor Woods asked if there was any discussion. Trustee Lee pointed out several items on the SEQR Assessment Form that were confusing or incorrect. Given that information, the motion did not pass, but failed with nays from all. Clerk/Treasurer Mack will email Mayor Ivers, Superintendent of Public Works Dan Quinlan, and LaBella in the morning in hopes of getting an updated SEQR Assessment Form for next Monday’s meeting.

Part Time Front Desk Clerk: With recommendation from Mayor Ivers, Trustee Walters moved to appoint Brenda K. McCormick to the open part-time front desk clerk position. Trustee Lee seconded the motion. The motion passed with ayes from all.

February 2022-2023 Vouchers: Following review by Trustee Walters, the Board reviewed Abstract #009 of the 2022-2023 Fiscal Year. Trustee Walters moved, and Trustee Lee seconded the motion to approve payment for vouchers in the following amounts:

	Beginning Voucher #	Ending Voucher #	Total Claims
General Fund	622	719	\$146,016.42
Water Fund	622	718	\$226,586.87
Sewer Fund	622	718	\$ 85,877.78
		Grand Total	\$458,481.07

Deputy Mayor Woods asked if there were any questions or comments.

Trustee Lee asked about the voucher to Bernard P. Donegan, Inc. Clerk/Treasurer Mack explained that Donegan's Office assists the Village with financial management, especially the Village's borrowings.

Trustee Lee asked about the voucher to Mengel, Metzger & Barr, CPA. Clerk/Treasurer Mack stated that Mayor Ivers and herself met with a CPA from this firm to discuss the Village's reserve accounts but that Mayor Ivers could explain this better. Trustee Lee stated that he would bring this meeting up in regards to reserves at the budget meeting.

Trustee Walters asked about the late charges being paid to Culligan for the water jug service at the Street Department, Water Department and Sewer Department. Clerk/Treasurer Mack believed that last month's payment was not made in a timely manner and since the Department Head receives the invoices/statement, her office was not aware of the late fees until they received/reviewed the vouchers. Trustee Walters stated that the late fee charged was not extraordinary but late fees do add up in the long run.

Regarding the payment being made to Genesee Valley Web Marketing for website maintenance, Trustee Lee wondered why the agenda for this meeting had not been posted. Clerk/Treasurer Mack was not sure, but that she did send it to them in a timely manner for posting.

Trustee Lee commented that there is another payment being made to LaBella for the Second Street/Oak Street project, however, the Board still does not know or understand what they are doing. Trustee Lee also asked for year-to-date expenses, which Clerk/Treasurer Mack will supply to the entire Board in the coming week.

Trustee Walters asked about the voucher to KD Enterprises for Geneseo Building cleaning services, noting that it is very expensive. He wondered if the Village had a contract with them and if they did when was it up for renewal. Clerk/Treasurer Mack will look into this and get back to the Board.

Trustee Lee asked about the purchase in all three funds for an equipment trailer from Davis Trailer World. Clerk/Treasurer Mack believed it to be a trailer that the UTV or Bobcat or other equipment can be put on and transported but stated that Superintendent of Public Works Dan Quinlan could answer this question better.

The Board noted that the Village is currently paying the Town for the geneseony.org emails. Clerk/Treasurer Mack noted that each geneseony.org email costs approximately \$6 a month and was originally paid for by the Town and still is, therefore they request reimbursement every month.

The engineering fees paid to MRB Group are for Planning Board applications and are paid back to the Village by the applicant.

The vouchers to the Village of Geneseo General Fund from the water and sewer funds are for debt service and Geneseo Building expenses per the annual budget.

Trustee Lee asked about the payment being made to Amazon for a cash drawer out of the sewer fund. He asked if the cash drawer was specific to the sewer fund. Clerk/Treasurer Mack noted that it was being paid out of the Clerk/Treasurer line in the sewer fund instead of being paid out of all three

funds. Trustee Lee stated that if the item is not unique to a specific fund that it should then be paid out of all three funds to be consistent.

5. Board Updates/Information:

Fire Department: Deputy Mayor Woods stated that the Fire Department is conducting CPR classes for all Village Employees and their families if anyone is interested.

The new fire truck is estimated to start being built this fall. This has been a long process and due to materials being backordered it has taken longer than expected.

The annual Fire Department banquet was held on February 11th at the Valley Oak Event Center on Lakeville Road. Assistant Chief Steve Zabrocki was honored with fifty years of continuous service to the fire department.

Police Department: All are in receipt of the weekly activity report as emailed by Police Chief Osganian.

Website: All are in receipt of Trustee Hamann-Whitmore's email regarding the website. The Town has pulled together a list of requirements (general and town-specific) that they think can be combined with the Village's general and village-specific requirements. Once the Town Board and Village Board have a comprehensive set of requirements, it has been suggested by the Town that they be sent out to four vendors to get back detailed quotes. Trustee Hamann-Whitmore per her email states that she is also interested in the firm's ability to produce a site that is easy to navigate, easy to update and well-designed.

Trustee Lee stated that this is a good start and believes that the list needs to be shared with the Department Heads, so they can share with the Board what their needs are. Discussion continued regarding what the public may want in a website and how one would collect this information from the public.

Trustee Walters commented that he somewhat disagrees with what the Town is requesting. Noting that ideally, the Town/Village would pick a firm and then with their expertise, they would create a website and then refine it from there. Trustee Walters also stated that it seems as though getting the public involved would just be spinning the wheels on something that the Village Board has been discussing for several months.

Deputy Mayor Woods suggested forwarding the requests of the Town to the firms that are being considered which would not delay the process any further since most or all of what the Town is requesting is also what the Village would be requesting. Trustee Walters stated that he could be agreeable to that.

The Board wanted to publicly thank the Town for developing the list.

Village Court: Trustee Lee stated that there was nothing new to report from the Court.

Geneseo Community Main Street: Trustee Lee also stated that there was nothing new to report from Geneseo Community Main Street.

However, Trustee Lee had some other items he would like to bring to the Board's attention.

Moratorium on Inns: Trustee Lee stated that the Board approved the moratorium on Inns, but wonders if any work has been done on defining the term "transients" as listed in the Code for Inns. The moratorium is only good for six months. Deputy Mayor Woods stated that Mayor Ivers may have more information on this topic.

Comprehensive Plan: Trustee Lee hopes that committees can be formed sooner rather than later to start work on the four key initiatives as listed in the Comprehensive Plan.

Main Street Pedestrian Safety: Trustee Lee at previous Board meetings has discussed Main Street pedestrian safety especially in relationship to delivery truck parking and pedestrian crosswalk safety. As noted in Trustee Lee's email to the Board on Thursday, February 16th, there were times on Wednesday, February 15th when walkers were dodging vehicles as presented in the photos attached to that email. Trustee Lee believes there are simple common sense solutions that would minimize the impact on business operations (some suggested by Village residents). One suggestion is to remind delivery drivers to not park in or near a crosswalk. Deputy Mayor Woods stated that when she leaves for work early in the morning she often notices deliveries being made on Main Street, but

those delivery drivers are parking on the side of the street where vehicles are normally parked. The Board agreed that even a handout that Main Street businesses could give to delivery drivers may be a step in the right direction along with reminding the business owners to remind the drivers to not park in or near a crosswalk.

Village Planning Board Public Hearing – NOYES/UR Medicine Addition: Trustee Lee stated that he and Trustee Walters attended the Village Planning Board's site plan public hearing for the NOYES/UR Medicine addition as private citizens. Trustee Lee was very disappointed in the Planning Board as they were not able to answer any of the questions asked and did not say they would get back to any one with those answers. (Trustee Lee would like to have further conversations about this in the near future). Such questions asked were how many jobs would be brought to Geneseo through the construction of the addition and then when the addition is built. Another question was asked about property taxes or payments in lieu of property taxes.

Trustee Lee also stated that as far as he is aware, the Fire Chief has not formally weighed in on the project. Deputy Mayor Woods stated that she has reached out to Fire Chief Chanler to discuss this and other things with him, but their schedules have not allowed for that to happen. Trustee Lee commented that the Fire Department is a part of the Village of Geneseo, the Board works for their interests, therefore Chief Chanler should be willing to discuss this with his Department Liaison.

Trustee Lee stated that it was a good hearing, but basic information was provided, not specific information such as how this project will impact our community.

Department of Public Works: Trustee Walters reported on behalf of the Department Of Public Works that the crew has been cleaning the drainage stream that connects Jaycox Creek before the creek reaches Lima Road. This clearing has been done behind Skybird Landing Apartments and Fox Run Apartments on Megan Drive. The stream runs from Reservoir Road ditches under Route 20A next to Mavis Tire.

Superintendent of Public Works Dan Quinlan will send a more detailed report on the equipment that has been sold at auction and the equipment that it is replacing as well as a NYS DOT CHIPS reimbursement update from the summer road work.

All employees have completed their annual employee workplace violence training through NYMMIR.

NY Forward Grant: The Village of Geneseo has been awarded a 4.5 million dollar grant through New York State. Trustee Lee would like to discuss the grant in depth at a future meeting especially in relationship to how it effects the terms of next years budget.

6. Adjourn:

Deputy Mayor Woods moved to close the meeting at 7pm. Trustee Walters seconded the motion and the motion passed with ayes from all.

Aprile S. Mack, Clerk/Treasurer