

VILLAGE OF GENESEO
BOARD OF TRUSTEES

April 17, 2023
Regular Meeting

Board Present:

Keith Walters, Deputy Mayor
Marlene Hamann-Whitmore, Trustee
Eddie Lee, Trustee
Katarina Woods, Trustee

Other Village Representatives Present:

Aprile S. Mack, Clerk/Treasurer
Andrew W. Chanler, Fire Chief
Dan Quinlan, Superintendent of Public Works

Public Present:

Tim Rainis, SUNY Geneseo Student
Charlotte Sutphin, SUNY Geneseo Student
Brendan Fuhr, SUNY Geneseo Student
Ashley Ames, SUNY Geneseo Student
Philip Moran, Second Street Resident

1. Meeting Opened:

Deputy Mayor Walters opened the meeting at 5:00pm. All stood for the Pledge of Allegiance.

2. Annual Fire Department Report:

Fire Department Chief Officers:

Trustee Woods moved to approve the appointment of:

Andrew Chanler – Fire Chief (1 Year Term)

Stephen Zabrocki – First Assistant Fire Chief (1 Year Term)

Jonathon Roodenburg – Second Assistant Fire Chief (1 Year Term)

Trustee Lee seconded the motion. It was noted that this is the exact same slate of Chief Officers as the previous year (2022-2023). The motion passed with ayes from all.

Annual Report:

Notable statistics for April 1, 2022 – March 31, 2023:

- 75 volunteer members
- 257 Fire responses
- 1,618 requests for ambulance service
 - 790 requests were crewed.
 - 828 were dropped calls.
- 13,244-man hours were logged including time on calls, assigned ambulance duty, training, meetings, work details, non-emergency stand-bys and public relations.
- The department was faced with several weather-related incidents.
 - June 2022 Severe Windstorm described as a tornado.
 - December 2022 Severe Cold Weather
- First Assistant Chief Steve Zabrocki has attained 50 years of active service in the department as of January 2023. Steve is one of the most active members of the department.
- 2022-2023 Major Incidents or Events:
 - May 2022:
 - Lakeville-Groveland Road Farm Shop Fire
 - North Road Rubbish Fire (illegal burning)
 - Triphammer Road Barn Fire (careless burning earlier in the day)

June 2022:

- Severe Windstorm described as a Tornado.
Three members of the department while attempting to get to the fire hall simultaneously on Lima Road came upon a tree fallen on a vehicle with a person trapped. The three members, Lieutenant Scott Baumgardner, Firefighters Chad Timothy and Matt Leunig, devised a rescue plan to extricate the driver using firefighter Timothy's personal chain saw. When units were able to get to the location, the scene had been stabilized and there had been contact made with the injured driver.

December 2022:

- Recreational Vehicle Fire on I-390
Chief Chanler brings this to the Board's attention as mutual aid assistance was required from Mount Morris and Livonia for additional water.
Electric Vehicles will need additional water if it catches fire. This is a "hot" topic in the Fire Service currently. Trustee Lee asked why additional water would be needed to put out/contain an electric vehicle fire. Chief Chanler explained that the electric vehicle batteries need to be cooled down to an ambient air temperature and in order to do this copious amounts of water are needed. The chances of an electric vehicle reigniting is significant and in order to secure the scene and get the vehicle towed to a safe spot without the chance of reignition, a lot of water is needed. Trustee Lee asked if this was an industry problem. Chief Chanler stated that it is an unintended consequence.

Fire Department Notable Statistics:

- Calls by year are up slightly.
- Calls by location are about the same for the Village vs. the Town.
- Calls by type:
 1. Vehicle fires are up slightly.
 2. Rescue/EMS/MVC are the largest types of calls the Fire Department responded to.
 3. Alarm/False/Unintentional are the second largest types of calls the Fire Department responds to. Burning food is not considered under this category as it is considered a call for service for smoke removal. In the last year, the Department received many false alarms calls at the Geneseo Central School and Armory due to construction. Chief Chanler noted that per Village Code, government organizations/buildings are tax exempt and therefore no matter if the response from the Fire Department is deemed false, an avoidable alarm notice cannot be issued. The Board asked if the call is deemed false, does that mean the Department does not have to respond. Chief Chanler explained that a fire truck may not necessarily respond, but that an Officer of the Department does have to respond to verify.
 4. Severe Weather calls are very insignificant as most of them are considered a hazardous condition call, or false alarm call.
 5. Good Intent calls are those calls that a problem actually existed but was not a

true emergency. For example, the Department received a call of a boat fire in the middle of the lake. The boat was actually experiencing an exhaust issue.

- Calls By Month: July 2022 was the busiest with 29 calls followed by December with 28 calls.
- Calls by Time of Day: Generally, more calls are received during the middle of the day and not overnight. The 4pm-6pm commute hours are the busiest.

EMS Notable Statistics:

- EMS calls have increased since last year.
- Busiest Month for EMS calls: May 2022
- Most EMS calls are received during the day versus overnight.
- The total number of dropped calls the Department saw over the last year is one of the highest the Department has seen. This can be attributed to:
 1. Difficult to staff ambulance during the daytime.
 2. Call volume increased 9.2% from last year.
 3. SUNY Summer Intern program this past summer was not filled. The 2023 SUNY Geneseo Summer Intern positions are still open. There has been some interest in the program, but not commitments.
 4. Vacant EMS Officer positions made it difficult to manage the schedule.
 5. Many times the ambulance is crewed, and no calls are received. As soon as a crew is not on duty a call usually comes in.
 6. EMS was only staffed 49% of the time. Chief Chanler believes the ambulance should be staffed at least 70% of the time and not long ago, the ambulance had been staffed around 67% of the time.
- Response times are good.
- EMS Calls by Jurisdiction:
 1. Village of Geneseo – 793
 2. Town of Geneseo – 573
 3. SUNY Geneseo – 243
 4. Town of Mount Morris – 5
 5. Town of Avon – 2
 6. Town of Groveland – 2

These numbers are consistent with previous years. Trustee Hamann-Whitmore asked if SUNY Geneseo had their own EMS. Chief Chanler explained that they do but only during the fall and spring semesters and they are a non-transporting entity. They can sign a patient off, meaning there is no need for a Geneseo ambulance to respond, but they cannot transport. The Board asked if they were campus based or if they could respond to calls off of campus. Chief Chanler stated that in the past he has requested them to come off campus but only to assist and only on at a contiguous location.

- EMS Calls by Type:
 1. Injury/Trauma
 2. General Illness/Malaise
- EMS Transporting Hospitals
 1. Strong Memorial
 2. NOYES
 3. Rochester General Hospital
 4. Highland Hospital

2022-2023 Notable Trainings & Activities:

- Revitalization of Open House (after two-year absence due to COVID)
- Specialized Rope Training with Meridian Fire Training
- Air Show Training

Chief Chanler asked if the Board had any questions. Trustee Lee asked about the turnover rate and recruiting new members. Chief Chanler explained that the Department is always at the far end of what is happening to our neighboring departments and colleagues. Chief Chanler stated that we are nowhere near exhausting our resources or our ability to recruit new members. Chief Chanler continued by stating that the Department is looking to recruit our local/permanent residents, but that the Department currently has more members than it did last year. Regarding recruitment, the Department is developing some new recruitment methods and he is looking forward to seeing how those work out but that the best way to recruit is by word of mouth from current members.

Chief Chanler stated that the requirements to join the Department have not changed in thirty years, however, outside requirements have. For someone to earn their EMT (Emergency Medical Technician) certification it used to take approximately 100 hours, now it takes about 200. To be an interior firefighter when Chief Chanler joined the department, there was only 39 hours of training required, now there is 100 hours of classroom training required. Chief Chanler is hoping that the open house scheduled for Saturday, April 22nd from 10am-2pm will bring people out that are interested in joining the department.

Deputy Mayor Walters asked if the budgeted allocations for the Town and Village are based upon the number of calls. Chief Chanler stated that in theory yes, they are, but that calls within the Town require a little more from the department as some areas of the Town do not have water, therefore water supply becomes a concern, and it is more wear and tear on the trucks due having to travel further than a call that is in the Village. Chief Chanler believes that what we ask the Town for is appropriate.

Chief Chanler stated that for the first time ever, the Department held CPR and AED training for residents of the Geneseo Community. The attendance at these trainings have been great with 5-20 people registered for one of the five classes that were offered. Chief Chanler stated that some members of the department have recently received their CPR Instructor Training Certification. Trustee Lee stated that he attended one of the trainings and gave kudos to instructor Chris Stiegler. Chief Chanler stated that Chris is the EMS Captain and one of his goals in offering the CPR and AED training was the possibility of attracting people to join the department.

Trustee Lee asked if the annual report is posted on the web. Chief Chanler stated that it was not and before it was posted he would need to refine it. Trustee Lee stated that he did not have a problem with that but noted that the Police Department's annual report is posted on the web. Clerk/Treasurer Mack believed that to be part of the Police Department's accreditation process.

3. Action Items

Minutes: The ***March 20, 2023 regular meeting*** minutes were reviewed. Trustee Woods moved to approve the minutes as presented. Trustee Hamann-Whitmore seconded the motion and the motion passed with ayes from all.

The ***March 27, 2023 Work Session*** meeting minutes were reviewed. Trustee Woods moved to approve the minutes as presented. Trustee Hamann-Whitmore seconded the motion. Deputy Mayor Walters asked if there was any discussion.

Trustee Lee stated that to follow up on the NYCLASS discussion from this meeting, he sent an email out to the Board from NYCLASS that should assure the Board of the safety of the NYCLASS investments. The statement reads as follows:

NYCLASS is a local government investment pool serving New York municipal corporations. NYCLASS has issued the following statement in light of the recent developments regarding Silicon Valley Bank and Signature Bank (collectively, the "failed banks") and the resulting market uncertainty.

NYCLASS did not have any direct exposure to any failed banks, nor did NYCLASS have financial relationships with any of the failed banks. In fact, all of NYCLASS's bank exposure is within the FDIC insurance coverage limits and/or fully collateralized. The failed banks generally operated in a different banking sector than traditional banks and, as a result, we believe that, based on credit fundamentals, the risk should not be systemic. The Federal Reserve has created a Bank Term Funding Program to backstop the entirety of the banking system; however, recent market events suggest that investor behavior warrants enhanced due diligence.

NYCLASS' cash deposits are fully collateralized and maintained with a diverse group of financial institutions. Our disciplined investment process continually evaluates the strength and capitalization of our U.S. money center and regional counterparties, and indicates asset quality is strong, net interest margins are robust, and funding is solid in the fixed-income markets.

NYCLASS does not expect the closure of the failed banks to have any impact on our operations. We will continue to monitor the situation and any impact on NYCLASS or our participants.

With a motion and second on the table to approve the March 27, 2023 work session minutes, Deputy Mayor Walters asked for a vote. The motion passed with ayes from all.

The **April 3, 2023 regular meeting** minutes were reviewed. Trustee Woods moved to approve the minutes as presented. Trustee Hamann-Whitmore seconded the motion. Deputy Mayor Walters asked if there was any further discussion.

Trustee Lee stated that after this meeting, he reviewed the paperwork that was attached to the LaBella invoices for the Second Street/Oak Street project. Mr. Bennett from LaBella thought that progress reports were attached to those invoices. After reviewing, Trustee Lee found that only three progress reports had been sent/attached to the invoices and the Village has been billed/paid LaBella eight times. Trustee Hamann-Whitmore stated that she would like a monthly written report from LaBella. Trustee Lee asked Superintendent of Public Works Dan Quinlan if he had any updates regarding this matter. Dan said that he did not, but that he thought that LaBella and the Mayor were meeting next week to discuss the project.

With a motion and second on the table to approve the April 3, 2023 regular meeting minutes, Deputy Mayor Walters asked for a vote. The motion passed with ayes from all.

Fee Waiver Request for Use of Depot at Highland Park: Trustee Woods moved to approve a fee waiver for the use of the depot at Highland Park by Healthy Families of Steuben and Livingston County on Friday, May 19th from 3pm-6pm pending receipt of a valid Certificate of Insurance. Trustee Hamann-Whitmore seconded the motion. Deputy Mayor Walters asked if there was any discussion.

Trustee Hamann-Whitmore asked if there was a policy in place regarding these types of requests. Clerk/Treasurer Mack stated that there is not and that it would be on an individual basis depending on the group and what the event is. Trustee Hamann-Whitmore believes that there should be a policy in place, therefore making things consistent. Trustee Lee agreed. After further discussion, Trustee Hamann-Whitmore agreed to put some type of wording together for a policy of this type which she will share with the Board.

Hearing no further discussion, the motion passed with ayes from all.

Resignation of Part Time Police Officer: Trustee Woods moved to accept the resignation of Part Time Police Officer Jason Yasso with regrets. Trustee Hamann-Whitmore seconded the motion. Trustee Lee asked if Police Chief Osganian planned to hire someone to replace Officer Yasso. Trustee Hamann-Whitmore stated that Chief Osganian has stated that Officer Yasso has been working with the Village part-time assisting with training needs. Officer Yasso had been hired by the Village Police Department in 2005 as a part-time officer and was made full-time in 2008. Officer Yasso was the Village's K9 Officer for many years. Officer Yasso resigned in January 2014 to take a command position at the Livingston County Sheriff's Office. In September 2014 he began working with the Village again in a part-time capacity assisting with training needs. His resignation will have no impact on the Department's work schedule. Officer Yasso is resigning in order to move his NYS Police Retirement time into the Livingston County Sheriff's Department retirement plan. Their plan will offer him a better retirement benefit than our current retirement plan. The motion passed with ayes from all.

April 2022-2023 Vouchers: Following review by Trustee Lee, the Board reviewed Abstract #011 of the 2022-2023 Fiscal Year. Trustee Lee moved, and Trustee Woods seconded the motion to approve payment for vouchers in the following amounts:

	Beginning Voucher #	Ending Voucher #	Total Claims
General Fund	797	894	\$243,628.41
Water Fund	797	887	\$65,613.51
Sewer Fund	797	887	\$307,926.76
		Grand Total	\$617,168.68

Trustee Lee would like to bring the following vouchers to the Board's attention:

#811 Bernard P. Donegan, Inc. for Financial Management Services

Trustee Lee stated that the reason he is bringing this specific voucher to the Board's attention is because it has to do with the closing out (on the accounting side of things) of the Ultraviolet Project at the Sewer Plant. If Donegan's Office has not been contacted to date regarding the financing for Second Street/Oak Street project, they should be as soon as possible.

#856 Lakeside Sod Supply Co. Inc for ball diamond dirt at Highland Park. This voucher was for almost \$1000 and 50% of this will be reimbursed back to the Village from Little League/Travel Baseball.

#860 MRB Group for Planning Board related engineering services in the amount of \$6285.76. This was for assistance with the UR Medicine/NOYES proposal, carwash proposal and Tompkins Bank of Castile proposal. This entire amount will be reimbursed back to the Village from the applicants per Village Code.

#889 Waste Management in the amount of \$258.55 for three months of recycling pickup at the Geneseo Building. Trustee Lee stated that it is a small amount of money but wondered if other locations (Fire Hall, Street Department Garage, Sewer Plant and Water Plant) were also recycling and if they were not, should they be or do they want to.

#894 EDR for the Highland Park Master Plan in the amount of \$2568.80. This is the second payment being sent to EDR. Approximately \$3700 has been spent to date with a contract total of \$15,000. Trustee Lee asked if there were any updates on the master plan for the park. Deputy Mayor Walters stated that a couple of weeks ago representatives from EDR gave a presentation to the stakeholders. Trustee Lee asked if this meeting had been advertised. Trustee Woods stated that it had not, as it was by invite only and as many groups as possible were invited and some that were present represented more than one stakeholders group. Deputy Mayor Walters stated that the plan is in its beginning stages.

Deputy Mayor Walters commented that most everyone is hoping for a splash pad.

#809 Barton and Loguidice for \$7,200 for the sewer plant engineering study as approved by the Board on March 6th. Trustee Lee asked what had been done since March 6th to generate a \$7,200 invoice. Dan Quinlan, Superintendent of Public Works stated that mostly they have been reviewing and getting grants ready for deadlines that are fast approaching. Trustee Lee and the Board agreed that they would like a progress report from them if possible.

#858 M&T Bank in the amount of \$215,000 for the last bond payment on the 2005 Sewer Plant project. The original bond was for \$3.5 million dollars.

Hearing no further discussion with a motion on the table, Deputy Mayor Walters asked for a vote to approve the General, Water and Sewer Fund vouchers as stated above. The motion passed with ayes from all.

5. Discussion Items:

Parking Minimums: Deputy Mayor Walters feels very strongly about moving forward with some type of change in regards to the Village's Zoning Code minimum parking spaces required for different uses within the Village. Looking at other Town's and Village's, no one is alike in minimum parking spaces required. Deputy Mayor Walters believes that the way the Village's Code is currently written, the minimum number of parking spots required are a prohibitive factor in new businesses starting up.

Deputy Mayor Walters asked how the Board moves forward with changing the Code. Clerk/Treasurer Mack stated that in the technical sense of things, the Board would develop a Local Law with the changes they are proposing. Once they are at a point where they are ready to move forward from there, that Local Law would need to be introduced at the Village Board level and the Board set a public hearing date to hear from the public on the changes. The Board would then make their decision from there. Most of the time somewhere in the Local Law it states that the Local Law will become effective on filing with New York State. Clerk Treasurer Mack also stated that she believes that there are other sections of Village Code that need/should be updated and suggested that the Board look at those also. Trustee Lee stated that usually, the Village's Attorney is also involved.

Trustee Woods felt as though this was something to pursue but asked if this had anything to do with the NOYES/UR Medicine project. It was noted that the NOYES/UR Medicine project site plan had been approved by the Planning Board so any changes going forward would not affect them.

Trustee Lee stated that he believes there are three or four areas within the Code that reference parking that could be addressed at the same time as this. He also stated that the way he reads the Code, the Planning Board can require less off-street parking if the information as presented to them warrants it. However, the Planning Board in the past has been very conservative and has not deviated from the minimum parking spaces required.

It was noted that when this moves to the Public Hearing stage, as much information and knowledge should be presented with facts behind it that support them.

Trustee Hamann-Whitmore commented that from her understanding of the Code, parking minimums are based upon the maximum capacity of a particular structure. She commented that at one time there may have been a need for all the parking spaces as seen at the Livingston Plaza (Country Max/Goodwill Building on Lakeville Road across from Wendy's), but that is no longer the case. Trustee Lee believes that industry standards use square footage to determine the number of parking spaces needed and that the majority of people going to a particular location drive there.

Discussion followed suggesting that this particular part of the Code be eliminated, and it be left up to the Planning Board to decide. Logically to the Board, it made sense that applicants would prefer less parking which meant less cost as they would not need to as much blacktop therefore cutting down on costs to plow and maintain it including restriping. Grass would be cheaper to grow and mow. It was agreed that Deputy Mayor Walters would tackle this to see what he could come up with and he would share with the Board.

Pedestrian Safety & Crosswalks: As discussed at previous meetings and most recently at the April 3rd meeting, Trustee Lee has been working on a memorandum that will be given to each Main Street Business owners about delivery vehicles parking in or on the crosswalk. At the last meeting a draft memorandum was provided for the Board to review. It was agreed that the only thing that should be added was the section of the New York State Vehicle and Traffic Law that relates to crosswalks. Trustee Lee added that, and the Board agreed that it would need to be reviewed by the Village Attorney before proceeding. Trustee Lee wondered if the Village had heard back from the Attorney yet. Clerk/Treasurer Mack was not sure, and it was agreed that Trustee Lee would check with Mayor Ivers before proceeding.

The other item of concern is the crosswalk from School Street to the alley way north of the Rector-Hicks building. A meeting is planned with Superintendent of Public Works Dan Quinlan, Trustee Lee, and Deputy Mayor Walters to discuss this crosswalk further.

Website: Trustee Hamann-Whitmore and Town of Geneseo Council Person Rob Deming met this past Friday, and their plan is to schedule meetings with the following four vendors to discuss what the Village and Town want to see in a new website:

1. Little Hive
2. Brittany Statt
3. Catalis
4. Hurricane Technologies

Route 20A Committee: The initial Route 20A Committee meeting was held this past Friday, April 14th. The meeting was an organizational meeting and to prioritize how and what the Committee wanted to work on. At the meeting, Deputy Mayor Walters brought up talking with the Livingston County Planning Department and was informed that the window for US Department of Transportation grant applications under the “Safe Streets for All” program is open until July 10th. Therefore, the Committee has decided to meet with County Planning Department Staff to see what the Town/Village need to do to apply for a planning grant or an implementation grant and to determine if the 2020 Active Transportation plan would qualify for an implementation grant. Grants if awarded range from \$100,000 to \$100 million.

6. Tentative 2023-2024 Budget Discussion:

Trustee Lee stated that after the 2023-2024 Tentative Budget Public Hearing, he has some suggestions that will attempt to recognize those that spoke out at the hearing. Trustee Lee understands that the Mayor is trying to stay at or under the 2% tax cap and that is a good thing. He also understands that the tax rate has been driven down by the assessment changes that have now been reflected on the Village property tax roll. The tax rate is the lowest it’s been in ten years and his suggestions are not going to make a difference in the tax cap or tax rate as they are all supported by realistic revenues. The suggestions that are being made do not require a second public hearing.

Suggestion #1: In the 2022-2023 approved budget, a Capital Projects expense line (A9950.900) was set up with \$264,303 to fund expenses associated with the Second Street/Oak Street Project using ARPA Funds. In 2023-2024 there are no dollars set aside for this purpose. Trustee Lee suggests adding \$200,000 to this expense line and to the revenue line (A5031-Transfer from other funds). In this case this would be coming from ARPA Funds. This recognizes the Board’s intent to support the Second Street/Oak Street project as discussed at the Public Hearing. Trustee Lee stated that if the Board believes \$200,000 is too much or too little a different number could be used. Trustee Lee also noted that the budget as presented is using \$56,825 from ARPA Funds to supplement the Street Maintenance Equipment expense line (A5110.200).

Suggestion #2: There are no funds allocated in the 2023-2024 tentative budget as presented for the Village/Town redesign of the www.geneseony.org website. Trustee Lee is suggesting the addition of an expense line for this in the amount of \$40,000 and an additional \$40,000 be added to the revenue line A2401-Interest and Earnings. Trustee Lee feels as though if the Village does not withdraw any funds from the NYCLASS investments, \$40,000 will be earned in interest. Trustee Lee also stated that the costs associated with a website redesign will be shared with the Town of Geneseo.

Suggestion #3: Reduce the tentative budgeted expense amount to Geneseo Rotary Summer Festival (A6989.430) from \$1000 to \$500 to reflect the true commitment to Rotary as approved by the Board. In turn, a revenue line would also need to be reduced by this same amount as not to mess with the tax cap or tax rate. Trustee Lee is suggesting that revenue code A2401-Interest and Earnings be reduced by \$500.

Deputy Mayor Walters asked if there was any discussion before proceeding. Trustee Woods stated that she appreciates the Second Street/Oak Street project suggestion, but she also feels as though the Board has made it very clear to the public about what their intentions are with the project.

She does not feel as though putting a number to that is appropriate. (Throwing a number at a problem does not fix the problem.)

Deputy Mayor Walters was concerned about using \$200,000 for suggestion #1 and asked where that number had been derived from. Trustee Lee stated that a different number could be used. Deputy Mayor Walters believed that the Village has spent approximately \$113,000 thus far on the Second Street/Oak Street project.

Clerk/Treasurer Mack stated that soon the project will become its own capital improvement project account.

Trustee Hamann-Whitmore stated that she does not feel one way or the other but does appreciate and recognize what Trustee Lee is suggesting.

Trustee Lee commented that the primary purpose of a public hearing is to get input on a particular subject from the public and then make changes there after if needed. Trustee Lee reminded the Board that last year after the tentative budget hearing changes were made to the Board of Trustees salaries based upon comments received at the Public Hearing. Hearing the comments from Mr. Miskell and Mr. Moran regarding the Second Street/Oak Street project is why Trustee Lee is suggesting the addition of an expense line in the 2023-2024 budget. Trustee Hamann-Whitmore understands this and could go along with this, but Trustee Woods is still struggling and stated that she does not believe throwing money at a problem is how problems get fixed. The Board agreed with this.

Mr. Moran, Second Street property owner/resident asked if he could speak. Deputy Mayor Walters stated that he could. Mr. Moran stated that he is less concerned about the Board's commitment to the project, but the Board's ability to apply for and receive grant funding. He believes that putting funds in the budget shows that the Village is interested in being awarded grant funds.

Trustee Lee commented that this is the "elephant in the room". This project needs a financing plan and the sooner the better. The project has been estimated at \$6-\$7 million and the Village is going to have to put some money up front for it to proceed. Trustee Woods stated that she appreciates this analogy and does think that if putting a number into the budget increases the Village's chances of getting grant funding for the Second Street/Oak Street project, she could agree to it. However, she also wants to make sure that whatever number is agreed upon is a number with reason behind it.

Trustee Lee continued by stating that although he is not suggesting any changes to the budget in regard to the NY Forward Grant the Village has been awarded, he has spoken with Livingston County Economic Development Director Bill Bacon briefly about the grant and he confirmed to Trustee Lee that it is a reimbursable grant, not upfront funds given to the Village. This may involve bridge financing of some type in the 2023-2024 fiscal year.

With no further discussion, Deputy Mayor Walters asked if the Board wanted to move forward with these amendments.

Trustee Lee moved to amend the tentative 2023-2024 budget as stated in suggestion #1: Add \$113,000 to expense line A9950.900 and increase the revenue line A5031 by the same amount. Trustee Hamann-Whitmore seconded the motion. Trustee Woods asked why that number was chosen. It was noted that the Village to date has spent \$113,000 on the Second Street/Oak Street project, therefore that is how much is being put into the 2023-2024 Budget. Hearing no further discussion, the motion passed with ayes from all.

Trustee Lee moved to amend the tentative 2023-2024 budget as stated in suggestion #2: Add an expense line in the amount of \$40,000 for website redesign and add an additional \$40,000 to revenue line A2401-Interest and Earnings in the same amount. Trustee Hamann-Whitmore seconded the motion. Deputy Mayor Walters does not believe that the website redesign will cost \$40,000. It was originally quoted at approximately \$25,000, plus the Town will be paying half the cost. Trustee Lee amended his motion for the amount of \$30,000. Trustee Hamann-Whitmore seconded the amended motion and the motion passed with ayes from all.

Trustee Lee moved to amend the tentative 2023-2024 budget as stated in suggestion #3: Reduce expense line A6989.430 from \$1000 to \$500 to reflect the true commitment to the Genesee

Rotary 2023 Summer Festival as previously approved by the Board, thereby reducing revenue line A2401-Interest and Earnings by \$500. Trustee Hamann-Whitmore seconded the motion. Further discussion revolved around how this change may affect the tax cap and property tax rate. Trustee Lee tried to explain that it wouldn't. As this suggestion was not as significant as the others, Trustee Lee agreed to withdraw the motion and leave the lines as is.

Clerk/Treasurer Mack will amend the 2023-2024 tentative general fund budget for the Board in the accounting software program and distribute a revised one to the Board in time for the April 27th special meeting.

7. Board Updates/Information:

Fire Department: Trustee Woods had no other information to report from Fire Chief Andrew Chanler.

Police Department: Trustee Hamann-Whitmore reported the following from Police Chief Eric Osganian:

1. Police Traffic Services (PTS) Current Grant
This grant reimburses overtime wages for traffic enforcement.
The purpose of the grant is to lower motor vehicle accidents.
A claim for \$1,932.15 was recently submitted.
2. Police Traffic Services (PTS) Future 2023-2024 Grant
Grant application was reviewed by the Livingston County Traffic Safety Board.
Chief Osganian submitted a grant proposal in the amount of \$12,350.
Grant runs from October 2023 – September 2024.
3. STOP DWI 2023 Grant
Grant proposal has been submitted to the STOP DWI Coordinator.
Chief Osganian is requesting \$4,080 for reimbursement of wages and equipment.
4. A current full-time police officer is going through a background check to transfer to another police department. If this happens, it will leave the Geneseo Police Department very short staffed.
5. Officer Ingalls is doing well at the police academy.

Village Court: Trustee Lee had nothing to report on behalf of the Village Court.

Geneseo Community Main Street: Trustee Lee had nothing to report on behalf of Geneseo Community Main Street.

Department of Public Works: Deputy Mayor Walters reported the following on behalf of Superintendent of Public Works Dan Quinlan:

1. Quarterly water meter readings for the May 1st water/sewer billing are almost complete.
2. The crews are preparing the parks for the season.
3. Drainage issue on Second Street.

The Board asked for more information on the drainage issue on Second Street. Superintendent of Public Works Dan Quinlan explained that Mr. Moran has been struggling with drainage issues on his property. There is no storm drain in front of Mr. Moran's property. At Mr. Moran's own expense, an underground natural spring was located on the property. The Village had originally planned to take care of this drainage issue in 2017 but was not able to and therefore it was going to be made part of the Second Street/Oak Street project. Deputy Mayor Walters asked if the Village provided Mr. Moran with any assistance with this project. Dan stated that the Village did supply Mr. Moran with the material the Village had purchased in 2017 to do the work.

Trustee Lee asked for clarification on the Second Street/Oak Street project in regards to easements needed as this has not been mentioned by anyone to date. Dan stated that the Village will need to obtain five to six easements from property owners on the North side of Oak Street to be able to get onto their property and install proper drainage pipes. Trustee Lee asked if LaBella would be

requesting the easements or if this was something the Village Attorney would do. Dan stated that LaBella will reach out to all property owners, but specifically the ones the easements are required from, and the Village Attorney will also be involved.

Trustee Hamann-Whitmore asked if there was a former reservoir on the south side of Highland Park. Dan stated that he was not aware of any open-air reservoir in that area.

2023 Geneseo Summer Rotary Festival: Trustee Hamann-Whitmore has been attending Rotary Summer Festival Meetings. They are usually held on a Saturday morning, and she has attended two.

Letchworth Gateway Villages: Trustee Hamann-Whitmore attended her first Letchworth Gateway Villages meeting this past Thursday. She will be attending those on the 2nd Thursday of each month.

Second Street/Oak Street Project: Trustee Lee is hoping that the Board can get a written update on the Second Street/Oak Street project in time for the next meeting to be held on Thursday, April 27th. Deputy Mayor Walters will reach out to LaBella to request this.

8. Adjourn:

Trustee Woods moved to close the meeting at 7:05pm. Trustee Hamann-Whitmore seconded the motion and the motion passed with ayes from all.

Aprile S. Mack, Clerk/Treasurer