

Date  
Submitted:

**GENESEO TOWN AND VILLAGE COURT**  
**119 Main Street**  
**Geneseo, New York 14454**  
**courts@geneseony.org**

TO: GENESEO TOWN AND VILLAGE COURT  
RE: CERTIFICATE OF DISPOSITION OR CONVICTION REQUEST

Date of Request: \_\_\_\_\_  
FIVE DOLLAR FEE PAID BY: CASH  M.O.  CREDIT   
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Defendant's Name: \_\_\_\_\_  
Date of Birth: \_\_\_\_\_

Date of Offense: \_\_\_\_\_ Charges: \_\_\_\_\_  
Date of Arrest: \_\_\_\_\_ Date of Conviction: \_\_\_\_\_

**REASON FOR REQUEST OF CERTIFICATE**

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Please print name and address of person requesting certificate:

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Signature: \_\_\_\_\_ Phone: \_\_\_\_\_  
Current Mailing Address: \_\_\_\_\_  
Email: \_\_\_\_\_

**REQUEST FOR RELEASE OF SEALED INFORMATION**

I hereby request opening of a sealed file for purpose of issuing a Certificate of Disposition or Certificate of Conviction for reason listed above. (DEFENDANT ONLY)

Signature \_\_\_\_\_ Date: \_\_\_\_\_

ID must be verified by COURT CLERK OR NOTARY PUBLIC:

Sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_,  
Notary Public: \_\_\_\_\_